

# Youngstown Municipal Court

*26 S. Phelps St., Youngstown, Ohio 44503*

## 2016 ANNUAL REPORT

Published March 2017

# Youngstown Municipal Court History

The earliest records of a municipal court in Youngstown report the 1904 election of the first judge, Anthony B. Calvin.

The Youngstown Municipal Court act went into effect on January 1, 1914, making provisions for two judges. In 1929, the act was amended and provisions were made for a court of three judges. In 2012, the number of judges was reduced to two by state legislation, following a retirement. The legislation became effective in March 2013.

Today's Youngstown Municipal Court operates with two judges and a full-time magistrate. In addition to hearing all cases in its jurisdiction, the Court offers a specialty docket for military veterans and an intervention/diversion program for people who have their driving privileges suspended. The Court continues to find ways to improve accessibility, and maintains an electronic public access format to view Court records, schedules, and case histories.

Further, the Court established and operates a security program and employs trained law enforcement officers for the protection and security of more than 280,000 people who come to the courthouse in City Hall each year.

The mission of the Court's judges and staff is to ensure access to justice, and to serve our community by efficiently and respectfully resolving criminal, traffic and civil cases in a fair and impartial manner.

## Location

The criminal division was originally housed in the police station, and the civil division was in the old town hall on West Federal Street. The present-day building was erected in 1914, and in 1925 Municipal Court was moved to the second floor. The Police Department building was constructed in 1939, and the following year the Court moved courtrooms into the adjoining facility of the Police Department's third floor.

In 2009, The National Center for State Courts conducted a study for the Mahoning County Bar Association that concluded the present court facility is inadequate and does not meet current guidelines for efficient and safe court environments. The study outlined a plan to revamp the courts by relocating the Youngstown Municipal Court to the former post office building at Front and Market streets. In August 2015 the City entered into an agreement to renovate a former post office building for use as the Youngstown Municipal Court. The construction will be complete in the fall 2017.

## YOUNGSTOWN MUNICIPAL JUDGES

Anthony B. Calvin 1904-1910  
Herman Brandmiller 1910-1922  
Michael B. Welsh 1914-1917  
George H. Gessner 1917-1923  
Joseph Hefferman 1923-1927  
Thomas Jenkins 1921-1928  
Peter B. Mulholland 1927-1947  
Mark Moore 1929-1933  
Harry C. Hoffman 1927-1941  
Henry Beckenbauch 1933-1937

John J. Buckley 1937-1949  
William A. Mason 1944-1945  
Robert Nevin 1940-1959  
Frank Anzelloti 1946-1951  
John Powers 1949-1953  
Forrest Cavalier 1953-1959  
Don L.Hanni 1959-1965  
Martin P. Joyce 1959-1971  
John J. Leskovansky 1961-1973  
Joseph Donofrio 1965-1972

Leo P. Morley 1969-1989  
Nicholas Manos 1969-1971  
Lloyd Haynes 1972-1990  
Frank Kryzan 1973-1987  
Louis K. Levy 1985-1997  
Andrew Polovischak 1989-2000  
Patrick V. Kerrigan 1989-1998  
Robert A. Douglas Jr. 1997-2012  
Robert P. Milich 1998-present  
Elizabeth A. Kobly 2000-present

*SOURCES: Youngstown Public Library; State of Ohio Law Library; The Vindicator; Board of Elections; Administrative Journals; Youngstown Municipal Court*

# **Youngstown Municipal Court**

## Judicial Division of Youngstown Government

### ***Honorable Elizabeth A. Kobly***

Administrative/Presiding Judge  
Judge 2000 – Present

- Mahoning County Assistant Prosecutor 1996-2000
- Practicing Attorney 1988-2000
- Adjunct Law Professor, University of Akron School of Law 1988-1991
- Assistant Law Director/Prosecutor, City of Youngstown 1988-1989
- Custody Investigator, Mahoning County Court of Common Pleas 1980-1988
- Juris Doctorate, University of Akron 1988
- Bachelor's Degree, Criminal Justice, Youngstown State University 1980

### ***Honorable Robert P. Milich***

Judge 1998 – Present

- Law Director, City of Youngstown 1994-1997
- U.S. Air Force 1967-1995
- Assistant Law Director, City of Youngstown 1980-1994
- Administrator, Youngstown Health Department 1973-1980
- Juris Doctorate, University of Akron 1978
- Master of Science in Business Administration, University of Utah 1973
- Bachelor's Degree, Business Administration, Youngstown State University 1966

### ***Attorney Anthony Sertick Jr.***

Magistrate  
2001 – Present

- Legal Administrator, Mahoning County Department of Job & Family Services 1998 – 2001
- Assistant Mahoning County Prosecutor, Civil Division 1997 – 1998
- Assistant Law Director, City of Youngstown 1991 – 1997
- Practicing Attorney 1991 – 2000
- Juris Doctorate, University of Akron 1991
- Bachelor of Arts Degree, Youngstown State University 1988

# Youngstown Municipal Court

City Hall, 2<sup>nd</sup> Floor  
26 South Phelps St.  
Youngstown, Ohio 44503

## Mission Statement

*The mission of Youngstown Municipal Court is to ensure access to justice, and to serve our community by efficiently and respectfully resolving criminal, traffic and civil cases in a fair and impartial manner.*

**Youngstown Municipal Court**, the Judicial Branch of Youngstown city government, has been serving the community for more than 100 years as part of the Ohio Trial Court system.

The Court's two elected judges, appointed magistrate and staff perform their duties responsibly according to the Court's Local Rules of Practice and the Supreme Court of Ohio's Rules of Superintendence.

With the dedication and vision of its leadership, the Court and elected Clerk of Court maintain sound fiscal and administrative practices, and advance initiatives through effective working relationships with the city's administration, prosecutor, community agencies, law enforcement, Mahoning County courts and Supreme Court of Ohio.

The judges preside over arraignments, criminal, civil and traffic cases, bench trials, jury trials, probation hearings, felony preliminary hearings and many kinds of motion hearings. Upon request, the judges perform marriage ceremonies and administer oaths.

Administrative/Presiding Judge Elizabeth A. Kobly presides at judges' meetings, administers the Court's personnel policies and functions. In addition to a regular docket, Judge Kobly presides over an intervention diversion program, the Suspended License Intervention Program (SLIP) to help defendants obtain valid driver's licenses.

In addition to a regular docket, Judge Milich presides over a specialty docket, Veterans Treatment Court, the first in northeast Ohio. The court has been awarded grants through Ohio's Office of Criminal Justice Services and the Ohio Department of Mental Health & Addiction Services, to financially support Veterans' Treatment Court efforts.

Magistrate Anthony Sertick Jr. presides over civil cases including small claims, contracts and eviction proceedings. The magistrate also hears arraignments and criminal hearings in a schedule structured to share the judges' work and caseloads.

The Courts Local Rules of Practice are available on the Court's website.

Court Administrator David Thompson is responsible for non-judicial functions of the Court including budgeting and staff administration, and serves as liaison with the city administration, city council and area governmental agencies.

Judges' bailiffs manage dockets and enforce protocol during hearings. Judges' secretaries serve as liaisons, prepare monthly calendars and manage civil dockets. Service bailiffs deliver documents, serve subpoenas and ensure civil orders are carried out.

The Court's Assignment Office commissioner and assignment clerk manage case scheduling according to Supreme Court guidelines, and compile data for statistical reports to the Supreme Court. The chief bailiff/jury commissioner manages the Court's service bailiffs and oversees jury panel assignments.


The Court's Probation Department staff conducts case history investigations, manages a community service program, and monitors thousands of probationers annually.

In cooperation with the city's Law Department and Finance Department, and the Supreme Court of Ohio, the Court established and operates a security program by employing, training and assigning law enforcement security officers to the courthouse area and entrances of City Hall.


The Court and Clerk Sarah Brown-Clark established and manage a program for public access to electronic case files and schedules. An electronic filing system is being developed to improve efficiency of documentation, and to enhance access to schedules and records for attorneys, law enforcement and general public.

The Court judges and Clerk continuously evaluate operations, and encourage staff education through the Supreme Court of Ohio's Judicial College.

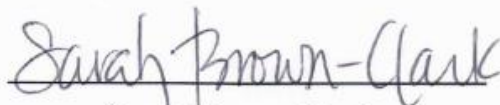
The Youngstown Municipal Court respectfully submits the 2016 Annual Report as required in accordance with Ohio Revised Code, Section 1901.14 (A)(4). The report focuses on the Court's judicial, administrative, and fiscal activity for the year.



**Hon. Elizabeth A. Kobly**  
Administrative/Presiding Judge



**Hon. Robert P. Milich**  
Judge



**Sarah Brown-Clark**  
Clerk of Court

# Youngstown Municipal Court

## 2016 Cases & Workload

Each time a Youngstown police officer or any law enforcement agent writes a traffic ticket in the city or charges someone with a crime, a new case is filed in Youngstown Municipal Court.

In 2016, more than 3,855 citations were issued for speeding, seatbelt infractions, driving without a license or driving under suspension, driving under the influence of alcohol or drugs, and other types of moving violations.

More than 4,537 civil cases, 704 felonies and over 1,918 misdemeanor cases were filed in the Youngstown Municipal Court. Other cases presented to the Court, include probation violations, motion hearings, cases carried over from the year before, and cases reactivated due to arrests for failing to appear. New case filings in the Youngstown Municipal Court continue to rise in each of the past 3 years.

If a defendant pleads not guilty, the case will proceed to a hearing, pre-trial or trial. It is common in the Ohio Trial Court system to have two or three courtroom events for one case. Oftentimes in a special docket system, such as Veterans' Treatment Court, a case may involve several hearings over months in an effort to help a defendant find the right path and avoid returning on new charges.

Civil complaints may involve contract disputes, claims for recovery of money or forcible entries, which represent landlord-tenant disputes. More than 1,468 civil cases in 2016 were eviction hearings.

All of this and much more is the business of the Court – its two judges, magistrate and staff. As the Judicial Branch of government in the city, Youngstown Municipal Court recognizes its duty to provide the community with fair and impartial access to justice in a timely fashion.

As a member of the Ohio Trial Court System, the Court follows the Ohio Supreme Court's Rules of Superintendence, which are prefaced by the following: *“The foundation of our government rests upon the confidence of the people in the ability of their courts to achieve liberty and justice for all under the law. The fair, impartial, and speedy resolution of cases without unnecessary delay maintains this confidence, safeguards the rights of litigants to the just processing of their causes, and earns the trust of the public.”*

## Youngstown Municipal Court Special Dockets

*Youngstown Municipal Court judges are committed to progressive and innovative strategies to positively impact the quality of life of the citizens of the Youngstown community. The Court operated two special court programs in 2015 to hold defendants accountable instead of imposing jail time. These programs help lead defendants to a better way of life so that a return to Court is less likely.*

## **Suspended License Intervention Program (SLIP)**

The Hon. Elizabeth A. Kobly established and presides over the Suspended License Intervention Program (SLIP). The specialized docket started in August 2002, assists individuals without valid operator licenses.

SLIP Court benefits those who otherwise would not be able to recover from a cycle of continuing license suspensions by helping defendants understand why suspensions occur and how valid licenses can be obtained. SLIP Court personnel work directly with individuals by contacting the Bureau of Motor Vehicles and other agencies on the defendant's behalf to inquire about the problems and help clear the suspensions.

The goal is to restore defendants' driving privileges.

Participants are screened by the Probation Department, and have an opportunity to plead guilty and enter the program if eligibility requirements are met. A SLIP participant, who successfully complies with the program and obtains a driver's license, has charges dismissed.

In 2016, there were 64 individuals who entered the SLIP program. The Court guided 28 to successfully complete the program and obtain a driver's license. Since it began, SLIP Court has helped 1,292 people to successfully obtain a valid driver's license.

Judge Kobly incorporates these cases into her Court docket without additional funding or staffing. For information, contact (330) 742-8853.

## **Veterans' Treatment Court**

The Hon. Robert P. Milich established and presides over the Veterans' Treatment Court. This special docket was created in January 2011 with assistance of former Ohio Supreme Court Justice Evelyn Lundberg Stratton and former Supreme Court staff member Melissa Knopp, who now serves as a consultant to Youngstown Municipal Veteran's Court.

The Veterans Court is a drug and mental health treatment court created to provide judicially monitored treatment to military veterans who find themselves in Court and who are struggling with substance addiction or mental health disorders.

The Court's objective is to provide veterans with treatment services and/or academic and vocational skills advancement through a collaboration of community service agencies. Eligible participants are veterans who have been charged with nonviolent offenses who have received a clinical diagnosis of drug or alcohol dependency, mental health disease, traumatic brain injury or related disorders.

Youngstown Municipal Court applied to the Ohio's Office of Criminal Justice Services and Ohio Department of Mental Health & Addiction Services for grants and was awarded \$104,000 over three years to help support the program.

In 2014 the court added a full-time Probation Officer to work along with the Veteran's Assessment Treatment Monitor.

In January 2016, the Veterans Treatment Court celebrated its 5<sup>th</sup> Anniversary. Two veterans graduated while four veterans were promoted. Special guests were retired Ohio Supreme Court Justice Evelyn Lundberg-Stratton and Raymond "Boom Boom" Mancini. A prior speaker was Jim Tressel, YSU President, since it's inception in January 2011, a total of 38 veterans have graduated. There have been a total of 123 veterans who applied for the program. For information, contact (330) 742-8855.

**Youngstown Municipal Court Probation Department**

The Youngstown Municipal Court Probation Department serves the Court and community with many important functions while maintaining an association with community service sites and social service agencies. The Probation staff includes a chief of probation, an administrative assistant, seven probation officers including a PSI (pre-sentence investigation) writer, pre-trial services officer, and veteran's treatment court probation officer.

Youngstown Municipal Court Probation provides post-sentence services, monitoring individuals who have been placed on probation by the Court. In 2016, the staff was assigned more than 1,100 cases.

Post-sentence services include supervision of probationers to ensure compliance with terms of probation.

Those sentenced report regularly to probation officers who maintain case files reporting success, challenges or failures of compliance. Terms of probation can include drug, alcohol or mental health assessments and treatment, competency evaluations, community service, electronic monitoring (house arrest ordered through bond or sentencing), attendance in cognitive behavioral life skills programming, GED classes, substance abuse monitoring, attending OVI school, obtaining a drivers license, finding employment and payment of restitution.

The Probation Department also monitors and reports to the Court its research regarding child support payments relative to cases before the Court, parenting classes, compliance with restraining orders and multiple other sanctions.

The Court's Probation Department coordinates its work with community resource agencies that provide many of the services required by Court order. These agencies include:

#### **Community Service Locations**

MCSO Day Reporting	United Returning Citizens Coalition	Plaza View Inc.	Help Hotline
Fish Samaritan	Warriors Inc.	Needles Eye	Salvation Army
Iron Roots Urban Farm	Abundant Love Outreach	Animal Charities	New Bethel Baptist
Flying High Inc.	Grow Youngstown	MYCAP	McGuffey Centre
Republic Gardens	Habitat for Humanity	AMVETS Post 44	Angels for Animals
Campbell Municipal Court	Iron Soup Historical Co.	Community Church	Salvation Army Thrift
Trumbull YMCA	Community Counseling Center	Mobile Meals	Boy Scouts America
Dog Warden	Salvation Army	Shining Reflections	Saddle Up Stables
The Way Station	Big Reach Center of Hope	Haven of Rest Ministries	
S.C.O.P.E			

#### **Treatment Service Providers**

Breaking Point Recovery Center	Psycare Behavioral Healthcare	Churchill Counseling
Community Corrections Association	Community Solutions Association	Discovery House
Flying High Inc.	Neil Kennedy Recovery Clinic	Meridian Services
New Day Counseling Center	Travco Behavioral Health Services	Ultimate Protection Inc.
Turning Point Counseling Services	Warren Alternative Sentencing Program	

The Probation Department phone number is (330) 742-8848



## **Youngstown Municipal Court Probation Department**

The Court's Probation Officers each carry an average of about 310 active case files at any time. A fifth officer specializes in pre-sentence investigations while another focuses on pre-trial services. This chart reflects the caseload in 2016, showing that Probation handled more than 4,500 cases. The Court is likely to issue a bench warrant for a defendant who is found to have violated terms of probation.

Probation Department services include overseeing Court-ordered electronically monitored house arrest; managing cases when defendants are ordered to perform community service; preparing pre-sentence investigation reports for the Court; and making sure evaluations and assessments are completed and reported to Court. The work includes more than 3,500 interviews and consultations conducted annually in the Probation offices. The previous page lists many of the area service providers and locations for community service.

## **Youngstown Municipal Court Bailiff Services, Jury Services, and Case Assignment Office**

Youngstown Municipal Court employs three service bailiffs to deliver court documents and orders within the Youngstown city limits.

Two service bailiffs have a combined 50 years of experience representing the Court in our community. The third service bailiff also serves as video arraignment coordinator by organizing and presenting video arraignment cases for the Court.

The Court's service bailiffs deliver subpoenas requiring attendance for a criminal, traffic or civil case pending before the Court. The bailiffs also serve notices, or post notices related to eviction proceedings (forcible entries) or property recovery (replevins), notice of debtor's exams, and writs of eviction that

include supervising actual evictions. During a replevin, a Court service bailiff will oversee property recovery by the rightful owner. The Court established bailiff service fees that generated about \$46,000 in income for the city in 2016.

Youngstown Municipal Court's chief bailiff also serves as jury commissioner. Jury commissioner duties include random selection of potential jurors, sending notices, coordinating and creating jury pools, and overseeing juries during trials. The Court's service bailiffs and jury office is in the Court's administration offices. The chief bailiff can be reached at (330) 742-8832.

**The Court Case Assignment Office** is adjacent to the Court administration offices and Clerk of Court's office. An assignment commissioner and assignment clerk manage the Court dockets for the two judges and magistrate by following a system of random assignments for new cases. The Assignment Office also serves the Court by scheduling pretrials, trials, sentencings, probation violations or preliminary hearings. Assignment office personnel work closely with courtroom bailiffs to manage daily schedules for the Court, and to ensure cases come to trial within time set by the Ohio Revised Code. The assignment commissioner's and assignment clerk's duties also include filing monthly reports with the Supreme Court of Ohio, managing civil dockets for the judges and magistrate; scheduling court-ordered language and sign interpreters; coordinating court dates with attorneys; and managing the Court access to LEADS reports. The Assignment Office phone number is (330) 742-8767.

Clerk of Court

***Sarah Brown-Clark***

*Clerk*

2000 – Present

- Associate Professor of English, Youngstown State University 1972-2004
- M.A. Ohio University 1972
- B.S. Ohio University, Cum Laude 1971
- Professional memberships
  - Ohio Association of Municipal and County Court Clerks (past president)
  - Ohio Association for Court Administrators
  - National Association for Court Managers
    - Board of Directors 2001-2004
  - National Forum for Black Public Administrators
  - Supreme Court of Ohio
    - Court Personnel Education & Training Committee
    - Rights Restoration/Sealing of Records

The Clerk of Court office is responsible for the Court record, which is to be maintained in accordance with the Ohio Revised Code for public records. The Clerk is responsible for accepting payments of court costs, fines, restitution to victims, processing of various filing fees, and appropriately disbursing of the monies according to court order and Revised Code.

The Clerk of Court office has four specific divisions: criminal, traffic, parking and civil. The criminal division processes criminal misdemeanor complaints that occur in the City of Youngstown. It also processes felony charges from arrest to preliminary hearing, and then transfers them to the Court of Common Pleas. The traffic division processes all traffic violations, ranging from operating a motor vehicle while under the influence to minor moving violations. Both the criminal and traffic divisions are open 16 hours a day, 7 days a week to allow for bond service and payment of court costs and fines. For more information, call (330) 742-8860.

The parking division serves as the Violations Bureau for parking summonses. For more information, call (330) 742-8846.

The civil division accepts claims of up to \$15,000. The Small Claims is a subdivision of the civil division and it is intended to resolve disputes quickly and inexpensively. Claims may be filed without legal representation and are heard by the magistrate. Small claims may not exceed \$6,000. For more information, call (330) 742-8863 for Civil, and (330) 742-8866 for Small Claims.

Trusteeship is a subdivision of the civil division that enables a resident to request reorganization of debt. The Clerk of Court serves as a Trustee for the applicant, distributing the debtor's funds to creditors. For more information, call (330) 742-8865.

The Department of Records maintains all files in accordance with the Ohio Revised Code. For more information, call (330) 742-8886.

**Civil Division Receipts**

Filing Fees	\$ 398,655.11
Judgments & Deposits	\$ 1,117,377.72
Trusteeship Payments	\$ 16,373.31
<u>Landlord/Tenant Rent Payments</u>	<u>\$ 11,851.00</u>
<b>Total Civil Receipts</b>	<b>\$ 1,544,257.14</b>

**Criminal & Traffic Division Receipts**

Fines, Costs and Fees	\$ 723,991.50
Bonds Collected	\$ 167,967.00
<u>Restitution</u>	<u>\$ 26,486.90</u>
<b>Total Traffic &amp; Criminal Receipts</b>	<b>\$ 918,445.40</b>

**Parking Division Receipts**

Parking Penalties	\$ 98,524.40
<u>Refunds (from overpayments)</u>	<u>\$ 569.00</u>
<b>Total Parking Receipts</b>	<b>\$ 99,093.40</b>

**To: City of Youngstown**

Clerk Computer Fund	\$ 4,419.00
Computerized Legal Research	\$ 9,315.00
Court Capital Improvement	\$ 29,240.00
General Fund	\$ 170,286.25
Legal Aid City	\$ 779.37
Bailiff Service Fee	\$ 45,079.00
Interest	\$ 50.52
Special Project Fund – Computer	\$ 4,109.00
Special Project Fund – Facility	<u>\$ 43,470.00</u>
<b>Subtotal</b>	<b>\$ 306,748.14</b>

To: Daily Legal News	\$ 38,012.00
To: Treasurer of State	\$ 77,157.63
To: Trusteeship Creditors	\$ 15,314.39
To: Landlords & Tenants	\$ 6,855.75
To: Judgment Payments	\$ 1,088,121.74
To: Miscellaneous Disbursements	\$ <u>12,047.49</u>
<b>Subtotal</b>	<b>\$ 1,544,257.14</b>

**To: Treasurer of State**

General Revenue Fund Costs (public defender)	\$ 3,323.00
Indigent Support Defense Fund	\$ 97,014.00
Reparation Rotary Fund (victims of crime)	\$ 30,707.20
Drug Law Enforcement Fund Justice Services	\$ 6,946.50
½ State Liquor Fines	\$ 175.00
Sealed Record Fees (\$30 per)	\$ 870.00
Seatbelt Law Fines	\$ 14,903.95
50% State Highway Patrol Fines	\$ 21,100.63
Child Safety Highway Fines	\$ 900.00
Bureau of Motor Vehicles	\$ 570.00
State Highway Patrol Law Enforcement Fund	\$ <u>1,324.00</u>
<b>Subtotal</b>	<b>\$177,834.28</b>

**To: Mahoning County Auditor**

State Fines	\$ 177,769.72
State Forfeitures	\$ 9,304.00
10% State Highway Patrol	\$ 4,215.12
½ State Liquor Fines	\$ 175.00
Dog Kennel Fund	\$ 2,020.00
Sealed Record Fees (\$20 per)	\$ 420.00
Indigent Alcohol Treatment Fund	\$ 2,974.50
Indigent Fee .....	\$ <u>3,470.00</u>

**Subtotal \$ 200,323.34**

**To: Sheriff of Mahoning County**

Law Enforcement Fund	\$ 75.00
Political Housing Fund	\$ 5,488.00
Drug Fund	\$ 175.00

**Subtotal \$ 5,738.00**

To: Mill Creek Park Treasurer – Fines	\$ 2,360.00
To: Ohio Board of Pharmacy	\$ 4,952.00
To: Mahoning County Bar Association	\$ 7,392.35
To: Crime Stoppers	\$ 768.00
To: Youngstown State University	\$ 135.00
To: State Highway Patrol Drug Fund	\$ 810.00
To: Capital Recovery Systems Inc.	\$ 28,114.90
Bond Disbursements	\$ 102,910.00
Restitution Disbursements	\$ 27,549.14
Miscellaneous Disbursements	\$ <u>3,135.00</u>

**Subtotal \$ 562,322.51**

**To: City of Youngstown**

Bailiff Service Fee	\$ 90.00
City Costs	\$ 132,119.04
City DUI Law Enforcement Fund	\$ 1,255.00

City Drug Law Fines	\$ 7,600.00
City Fines	\$ 21,624.00
City Forfeitures	\$ 1,348.00
Clerk Computer Fund	\$ 12,715.20
Computer Fee	\$ 10,187.00
Veterans Treatment Court Fund	\$ 4,095.00
Indigent Drug Alcohol Account	\$ 2,761.00
Non-Convicted Sealed Record	\$ 300.00
Probation Fee	\$ 59,323.00
Sealed Records Fee	\$ 160.00
SLIP Revenue Fund	\$ 9,056.00
Special Project Fund – Computer	\$ 13,211.62
Special Project Fund – Facility	\$ 65,337.00
State Costs to City	\$ 5,423.95
State Highway Patrol Fines	\$ 16,860.50
Interest	\$ 48.93

**Subtotal \$ 363,515.24**

**2016 Parking Distribution –**

To: City of Youngstown	
Clerk Computer Fund	\$ 225.00
Interest	\$ 2.90
General Fund	\$ 96,067.50
To: Capital Recovery Systems Inc.	\$ 2,199.00
To: Refunds	\$ 599.00
<b>Total Parking Distribution</b>	<b>\$ 99,093.40</b>

## COURT

Hon. Elizabeth A. Kobly, A/P Judge  
 Amy Thigpen, Bailiff  
 Shannon Fitz-Patrick, Secretary  
**(330) 742-8853**  
**(330) 742-8723 fax**

Hon. Robert P. Milich, Judge  
 Evelyn Ross, Bailiff  
 Anna Marie Frease, Secretary  
**(330) 742-8855**  
**(330) 742-8716 fax**

Atty. Anthony Sertick Jr., Magistrate  
 Valerie Jones, Bailiff/Secretary  
**(330) 742-8857**  
**(330) 742-8845 fax**

### **Court Administration**

David Thompson, Court Administrator  
 Emma Woodberry,  
 Administrative Assistant  
 Jim Sofranik, Systems Administrator  
 Barbara Collett, Chief Bailiff  
 Keith Boyd, Service Bailiff  
 Brenda Rider, Service Bailiff  
 Art Ward, Service Bailiff  
**(330) 742-8844**  
**(330) 744-1768 fax**

### **Assignment Office**

Angela Frederick, Assignment

## **CLERK of COURT**

Commissioner  
Nancy Testa, Assignment Clerk  
(330) 742-8767  
(330) 744-1768 fax

### **Probation Department**

David Magura, Chief of Probation  
Aretha Dawson, Administrative Assistant  
Dorrie Dilla, Pretrial Services Officer  
Louis Denney, Probation Officer  
Sherry Lewis, Probation Officer  
Wendy Maiorca, Probation Officer  
Melinda Vath, Probation Officer  
Chauncey Whitlow, Probation Officer  
(330) 742-8848  
(330) 742-8845 fax

### **Probation Officer Veteran's Treatment Court**

Kayla Miller

### **Veterans Treatment Court Monitor**

Betty Patterson  
(330) 742-8982

### **Security Coordinator**

Raynor Holmes  
(330) 742-8677

## **Youngstown Municipal Court Security Services**

Youngstown Municipal Court established a Court-operated security program in 2011 for the safety and security of the thousands of people who come into the courthouse and City Hall each week.

The Court hired 25 part-time law enforcement security officers and a coordinator as Court deputy bailiffs to address standards established by the Supreme Court of Ohio. Each Court security officer is certified by the Ohio Peace Officers Training Academy, has police training and experience, and is also commissioned by the Youngstown police chief. The officers, who also undergo annual police training, come from the ranks of retired or active-duty law enforcement agencies in the Mahoning Valley.

The Court developed a security program based on Supreme Court of Ohio standards in cooperation with the Youngstown Law and Finance departments and City Administration. A part-time schedule was shaped

to match city payroll costs allocated previously for private security company services. The Court security plan and annual budget were approved and adopted by City Council.

The Court's security program provides services for the courtrooms and court area, and screening at the entrances to City Hall and Police Department. Court security services are also provided at City Council meetings, and other events in City Hall.

All persons entering the courthouse are screened with magnetometers and wands. Court security officers enforce Court standards for decorum and dress code.

The Court's security staff has a significant task at the screening stations. In 2016, security officers screened about 280,000 people at the two entrances – more than 1,000 each day including city and court employees, daily visitors and about 53,000 who came to City Hall to pay water bills.

Court security officers keep a record of items that were either confiscated or held at the doors including 933 knives, 350 mace spray canisters, 21 stun guns, and 71 miscellaneous items, which could be used as weapons.

The Court's Security Office is located on the first floor of City Hall, across from the mayor's office.

## **Youngstown Municipal Court**

Published March 2017  
[www.youngstownmunicipalcourt.org](http://www.youngstownmunicipalcourt.org)  
[www.youngstownmuniclerk.com](http://www.youngstownmuniclerk.com)